

Approved via email ballot

# 2018-2019 Faculty Senate Meeting

## Minutes

August 16, 2018

10:00 - 12:00

CCT 305

### Members Present:

| COLS (9)  | COA (5)  | TCOBCS  | COEHP  | Library                             |
|---|--|---|--|-------------------------------------|
| Samuel Abegaz (20)<br>Rajeev Dabke (19)<br>Andrew Puckett (19)<br>Ryan Lynch (21)<br>Jennifer Newbrey (20)<br>Eliot Rendleman (21)<br>Diana Riser (19)<br>Richard Stephens (21)<br>Rosa Williams (20) | Joseph Girard (21)<br>Natalie Higgins (20)<br>Stephanie Patterson (21)<br>Alternate Senator: Nicholas McMillan | Phillip Bryant (21)<br>Rania Hodhod (21)<br>Tesa Leonce (19)<br>Laurence Marsh (19)<br>Alternate Senator: Lydia Ray | Sherika Derico (19)<br>Vanessa Hicks (21)<br>Saoussan Maarouf (21)<br>Ellen Martin (19)<br>Alternate Senator: Alicia Bryan | Paul Luft (20)<br>David Owings (21) |

Members Absent with notice: James Ogburn, Chris McCollough

Members Absent without notice: Heather McKeen

I. Call to order at 10:01.

II. President's comments and announcements – Chris Markwood **[00:00:52 timestamp; visit audio recording for details]**

- The residence halls are at 95% capacity residence halls.
- The institution is conducting an HR director search with a search consultant
- Ellen Martin replacing Glenn Stokes as faculty athletic representative
- Request to have faculty senate consider the role it might play regarding student athletics.
- Reminder: Blanchard forum: Steve Wozniak, keynote, reminder of email, simulcast available

- USG is composing a report called College 2025, link will be distributed, including significant faculty development

### III. Provost's comments and announcements – Deborah Bordelon **[00:08:37 timestamp; visit audio recording for details]**

- Provost's office has asked departments to open more courses, especially for general education course.
- We are at about 8000 enrollment.
- Faculty meeting reminder, 3pm-4pm, Legacy Hall
- Searches: faculty, COA dean, library dean, chair of art, associate VP faculty/student affairs (name may change), Chip Reese will continue in student affairs
- Academic mindset survey, Aug 20-Sep 7, encourage your students to participate
- Provost will be reaching out to senate to create a master plan cmte.
- The USG has created a nexus degree, tied to workforce development; our nexus degree is in film, 42 credit in gen ed, 18 credit specialized, 12 in upper division 6, in experiential learning

### III. Executive Officer's comments and announcements – Diana Riser, on behalf of Chris McCollough **[00:16:40 timestamp; visit audio recording for details]**

- Conversation, no actions or votes
- Presents guidelines for faculty senate discussion procedures.

### V. Standing Committees

#### a. Shared Governance Task Force - Wade Holley **[00:18:40 timestamp; visit audio recording for details]**

- Ellen Martin asks the intent of this presentation
- Glenn Stokes gives background: describes council representing major groups and how they worked together when topics crossed boundaries.
- Ellen Martin requests a description of university council, tasks, responsibilities
- Ryan Lynch presents concerns about conflicts with the faculty senate.

### VI. Old Business

#### a. Evaluation of Administrators – Deborah Bordelon RE: next steps. 00:23:23 timestamp

- Dr. Bordelon offers general overview Evaluation of Administrators
- Start with BOR policies and develop meaningful, productive evaluation process

### VII. New Business

#### a. Human Resources Payroll Discrepancies Report - Annette Brown/HR team **[00:40:25 timestamp; visit audio recording for details]**

- Annette Brown, explains discrepancies based on CRN submission to HR, AA, payroll.
- Department errors, some system generated, first year with the system

- Recommendation to shore up your summer time payroll
- Explains process of paying payroll and the limitations of what HR can do.
- Problems with overloads, explains complex process for paying summer and putting faculty on short work break.
- Discrepancies exist with how the new system defines 'short work break' and the effects the designation has on payment processing.
- Disbursing summer pay is limited by the USG. CSU payroll
- functions under the guidance of the USG and is limited in function at the
- local level.
- Clarifications, questions, and concerns about this challenge of payroll and summer work were brought by
  - Brian Schwartz, Ellen Martin, Dr. Rome, Tim Howard, Diana Riser, Nicholas McMillan, Andrew Puckett
- Annette Brown, Dr. Bordelon explain how we will avoid this in the future. what she can do to help
- Faculty discussion about the future of 12-month pay for faculty

**b. Senate Committee Organization & Charges - discussion [00:25:47 timestamp; visit audio recording for details]**

- Diana Riser, review of discussion with Executive Council, revisiting charges, directives involving Laurence Marsh
- Alicia Bryan asked about committee lists distribution and emphasized timelines and deadlines with concerns; Laurence Marsh explained status; Dr Marsh agreed to contact the new SRACE committee chair and committee members 'tomorrow' [within 24 hours of meeting] to make them aware of their committee assignment.
- Ellen Martin explained status of committee recruitment status; Glenn stokes elaborated and reinforced Ellen's comments
- Dr. Bordelon will work with Dr. Butcher regarding the timeline for SRACE application due dates.

**c. Senate Operations - Cataloging & Processing - discussion [00:33:25 timestamp; visit audio recording for details]**

- Dr. Markwood explains we need a formal means of communication between his office and faculty senate, especially wish policy recommendations; archiving communication as well
- Ellen Martin asked the president for recommendations for what does and does not need be communicated from the senate to the president's office
- Dr Markwood recommends Executive Committee develop a procedure for communication
- Recommendation and concerns voiced by Nicholas McMillan, Brain Tyo, Tim Howard, Natalie Higgins, David Owings
- Mark Flynn reminds the group that BOR has a records retention policy



d. Communication Plan - Draft for Review in advance of next meeting **[01:15:00 timestamp; visit audio recording for details]**

- Diana reminds faculty to review the communication plan draft prior to next meeting, and then takes questions
- Nicholas McMillan, are there plans to restructure; President confirms it will get restructured.
- Casey Hergett (UITS) reports the "Ninja" error messages are gone. Faculty claim they are not
- Ryan Lynch asks where the web design and content will come from: Casey answers UR.
- Diana Riser explains the communication plan is set to be approved this fall. We'll take comments at next meeting. Please approve.

VIII. Other Items

- USGFC Reports RE: Summer Pay, Maternity/Paternity, & General Education **[01:20:00 timestamp; visit audio recording for details]**
  - Call for comments and questions by Diana Riser
  - Brian Schwartz requests at system level with could have leave that is appropriate leave: paternity/ maternity leave, personal leave. We have to use "sick" leave when we are not sick.
  - Discussion about reasons for naming and possibilities

Conclusion 01:25:22 timestamp; 11:25am