2018-2019 Faculty Senate Meeting
Minutes
August 16, 2018
10:00 - 12:00
CCT 305

Members Present:

<table>
<thead>
<tr>
<th>COLS (9)</th>
<th>COA (5)</th>
<th>TCOBCS</th>
<th>COEHP</th>
<th>Library</th>
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<tr>
<td>Samuel Abegaz (20)</td>
<td>Joseph Girard (21)</td>
<td>Phillip Bryant (21)</td>
<td>Sherika Derico (19)</td>
<td>Paul Luft (20)</td>
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<td>Rajeev Dabke (19)</td>
<td>Natalie Higgins (20)</td>
<td>Rania Hodhod (21)</td>
<td>Vanessa Hicks (21)</td>
<td>David Owings (21)</td>
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<td>Andrew Puckett (19)</td>
<td>Stephanie Patterson (21)</td>
<td>Tesa Leonce (19)</td>
<td>Saoussan Maarouf (21)</td>
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<td>Ryan Lynch (21)</td>
<td>Alternate Senator:</td>
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<td>Jennifer Newbrey (20)</td>
<td>Nicholas McMillan</td>
<td>Lydia Ray</td>
<td>Ellen Martin (19)</td>
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<td>Elliot Rendleman (21)</td>
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<td>Alternate Senator:</td>
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<td>Diana Riser (19)</td>
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<td>Alicia Bryan</td>
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<td>Richard Stephens (21)</td>
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<td>Rosa Williams (20)</td>
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Members Absent with notice: James Ogburn, Chris McCollough
Members Absent without notice: Heather McKeen

I. Call to order at 10:01.
II. President’s comments and announcements – Chris Markwood [00:00:52 timestamp; visit audio recording for details]

- The residence halls are at 95% capacity residence halls.
- The institution is conducting an HR director search with a search consultant
- Ellen Martin replacing Glenn Stokes as faculty athletic representative
- Request to have faculty senate consider the role it might play regarding student athletics.
- Reminder: Blanchard forum: Steve Wozniak, keynote, reminder of email, simulcast available
USG is composing a report called College 2025, link will be distributed, including significant faculty development

III. Provost’s comments and announcements – Deborah Bordelon [00:08:37 timestamp; visit audio recording for details]
- Provost's office has asked departments to open more courses, especially for general education course.
- We are at about 8000 enrollment.
- Faculty meeting reminder, 3pm-4pm, Legacy Hall
- Searches: faculty, COA dean, library dean, chair of art, associate VP faculty/student affairs (name may change), Chip Reese will continue in student affairs
- Academic mindset survey, Aug 20-Sep 7, encourage your students to participate
- Provost will be reaching out to senate to create a master plan cmte.
- The USG has created a nexus degree, tied to workforce development; our nexus degree is in film, 42 credit in gen ed, 18 credit specialized, 12 in upper division 6, in experiential learning

III. Executive Officer’s comments and announcements – Diana Riser, on behalf of Chris McCollough [00:16:40 timestamp; visit audio recording for details]
- Conversation, no actions or votes
- Presents guidelines for faculty senate discussion procedures.

V. Standing Committees
  a. Shared Governance Task Force - Wade Holley [00:18:40 timestamp; visit audio recording for details]
    - Ellen Martin asks the intent of this presentation
    - Glenn Stokes gives background: describes council representing major groups and how they worked together when topics crossed boundaries.
    - Ellen Martin requests a description of university council, tasks, responsibilities
    - Ryan Lynch presents concerns about conflicts with the faculty senate.

VI. Old Business
  a. Evaluation of Administrators – Deborah Bordelon RE: next steps. 00:23:23 timestamp
    - Dr. Bordelon offers general overview Evaluation of Administrators
    - Start with BOR policies and develop meaningful, productive evaluation process

VII. New Business
  a. Human Resources Payroll Discrepancies Report - Annette Brown/HR team [00:40:25 timestamp; visit audio recording for details]
    - Annette Brown, explains discrepancies based on CRN submission to HR, AA, payroll.
    - Department errors, some system generated, first year with the system
Recommendation to shore up your summer time payroll
Explains process of paying payroll and the limitations of what HR can do.
Problems with overloads, explains complex process for paying summer and putting faculty on short work break.
Discrepancies exist with how the new system defines 'short work break' and the effects the designation has on payment processing.
Disbursing summer pay is limited by the USG. CSU payroll functions under the guidance of the USG and is limited in function at the local level.
Clarifications, questions, and concerns about this challenge of payroll and summer work were brought by
  ○ Brian Schwartz, Ellen Martin, Dr. Rome, Tim Howard, Diana Riser, Nicholas McMillan, Andrew Puckett
  ○ Annette Brown, Dr. Bordelon explain how we will avoid this in the future. what she can do to help
  ○ Faculty discussion about the future of 12-month pay for faculty

b. Senate Committee Organization & Charges - discussion [00:25:47 timestamp; visit audio recording for details]
  ● Diana Riser, review of discussion with Executive Council, revisiting charges, directives involving Laurence Marsh
  ● Alicia Bryan asked about committee lists distribution and emphasized timelines and deadlines with concerns; Laurence Marsh explained status; Dr Marsh agreed to contact the new SRACE committee chair and committee members 'tomorrow' [within 24 hours of meeting] to make them aware of their committee assignment.
  ● Ellen Martin explained status of committee recruitment status; Glenn stokes elaborated and reinforced Ellen's comments
  ● Dr. Bordelon will work with Dr. Butcher regarding the timeline for SRACE application due dates.

c. Senate Operations - Cataloging & Processing - discussion [00:33:25 timestamp; visit audio recording for details]
  ● Dr. Markwood explains we need a formal means of communication between his office and faculty senate, especially wish policy recommendations; archiving communication as well
  ● Ellen Martin asked the president for recommendations for what does and does not need be communicated from the senate to the president's office
  ● Dr Markwood recommends Executive Committee develop a procedure for communication
  ● Recommendation and concerns voiced by Nicholas McMillan, Brain Tyo, Tim Howard, Natalie Higgins, David Owings
  ● Mark Flynn reminds the group that BOR has a records retention policy
d. Communication Plan - Draft for Review in advance of next meeting [01:15:00
timestamp; visit audio recording for details]
  ■ Diana reminds faculty to review the communication plan draft prior to next
  meeting, and then takes questions
  ■ Nicholas McMillan, are there plans to restructure; President confirms it will
  get restructured.
  ■ Casey Hergett (UITS) reports the "Ninja" error messages are gone.
  Faculty claim they are not
  ■ Ryan Lynch asks where the web design and content will come from:
  Casey answers UR.
  ■ Diana Riser explains the communication plan is set to be approved this
  fall. We'll take comments at next meeting. Please approve.

VIII. Other Items
  - USGFC Reports RE: Summer Pay, Maternity/Paternity, & General Education [01:20:00
  timestamp; visit audio recording for details]
    ● Call for comments and questions by Diana Riser
    ● Brian Schwartz requests at system level with could have leave that is
      appropriate leave: paternity/ maternity leave, personal leave. We have to
      use "sick" leave when we are not sick.
    ● Discussion about reasons for naming and possibilities

Conclusion 01:25:22 timestamp; 11:25am