

APPROVED VIA EMAIL BALLOT

Faculty Senate Meeting

May 7, 2018

Illges 216

Members Present: Samuel Abegaz, Rajeev Dabke, Michael Dentzau, Sherika Derico, Vanessa Hicks, Michelle Jones, Krystal Kennel, Tesa Leonce, Paul Luft, Laurence Marsh, Ellen Martin, Chris McCollough, Jennifer Newbrey, Clay Nicks, James Ogburn, Yesem Peker, Amanda Rees, Diana Riser, Clifton Ruehl, Brian Schwartz, Joy Thomas, Neal Thomson, Kevin Whalen, Rosa Williams

Members Absent with notice: Natalie Higgins, Andrew Puckett

Members Absent without notice: Patrick Jackson

Guests Present: Deborah Bordelon, Alicia Bryan, Phil Bryant, Craig Burgess, Tina Butcher, Larry Dooley, Mark Flynn, Abraham George, Shannon Godlove, Linda Hadley, Frank Hardyman, Casey Hergett, John Lester, Ryan Lynch, Saoussan Maarouf, Chris Markwood, Heather McKeen, Nicolas McMillan, David Owings, Barbara Psalmond, Eliot Rendleman, Dennis Rome, Stephanie Speer, Glenn Stokes, Cindy Ticknor, David Williams, Melissa Young

- I. Call to order at 3:01pm
- II. President's comments and announcements – Chris Markwood (TIME STAMP 00:00:13)
 - a. A copy of the University Budget presentation was handed out to the senate and will be available on the Faculty Senate website.
 - i. The governor did not veto the money for the renovation for the library.
 - b. Faculty are strongly encouraged to participate in a Freedom of Expression Training workshop that will be held on Friday, May 11th.
 - c. There will be two open forums later this week to meet our first candidate for CSU's first Chief Inclusion and Engagement Officer, Dr. Michael Snowden.
 - i. Thursday, May 10th @ 2pm in the CCT Auditorium and Friday, May 11th @ 9am in Frank Brown Hall, Room 1304.
- III. Provost's comments and announcements – Deborah Bordelon (TIME STAMP 00:06:44)
 - a. We are beginning our search for the Dean of the College of the Arts. Dr. Bordelon will be assembling the search committee soon.

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- b. We've been looking at the student academic travel form. The process is quite cumbersome, and a task force has been put together to look at streamlining it.
 - c. Gateway to Completion Initiative is starting on a three year process to increase student learning and success in four gateway courses. The courses we are currently looking at are: COMM 1100, ECON 2105, ENGL 1101, and MATH 1111.
 - d. Questions and Discussion: How were the classes for the Gateway to Completion chosen?
Patrick McHenry has been overseeing this and Dr. Bordelon will get the Senate more information as to how these particular courses were selected. Neal Thomson served as our representative at the USGFC last week and it was very clear from the Chancellor and Vice Chancellor for Academic Affairs that they see high WF rate courses as a problem that we need to solve. It will not be acceptable moving forward that we have bottle neck or "weed-out" courses.
- IV. Executive Officer's comments and announcements – Ellen Martin (TIME STAMP 00:15:52)
- a. The newly elected senators are welcome and asked to join the table.
 - b. Thank you to the outgoing senators for their three years of service to the senate.
 - c. Thanks to the Executive Council for their leadership and guidance.
- V. Standing Committees (TIME STAMP 00:17:36)
- a. Senate Budget Committee - Clay Nicks (TIME STAMP 00:17:52)
 - i. Presentation will be available on the Faculty Senate website.
 - b. Women's Issues Advisory Committee - Alicia Bryan (TIME STAMP 00:22:42)
 - i. The Women's Advisory Committee had two task forces this year. One to look into the FMLA (Family and Medical Leave Act) policy to make sure CSU was in compliance, and one to look into the availability and accessibility of Lactation Rooms around campus. Both task forces met and collaborated with Human Resources.

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1. The findings from the FMLA task force were that CSU is following the policy and any changes would need to be made at the Board of Regents, because all 27 USG institutions need to follow the same guidelines. The task force recommends disseminating the policy among the colleges and departments, so the administrative personnel is aware of what they can and cannot do.
 2. The Lactation Room Task Force found one single room in Jordan Hall. It meets the bare minimum of the policy guidelines. The task force has distributed a survey that has gone out to the campus (faculty, staff, and students) looking for feedback from recent, current, or soon-to-be breast feeding mothers to find out what the needs are. They are waiting for the results of that survey before they make their recommendations. They will be receiving the survey data in the fall.
- ii. The recommendation from the Women’s Issues Advisory Committee is to drop the word “Issues” from the title of the committee. It should now be referred to as the Women’s Advisory Committee.

VI. Old Business (TIME STAMP 00:26:22)

a. Evaluation of Administrators (action item) – Shannon Godlove (TIME STAMP 00:27:15)

- i. Faculty Senate would like to thank Dr. Godlove for her work on leading the committee.
- ii. The proposed changes to the 2010 Senate Motion and Resolution for Faculty

Evaluations of Administrators are as follows (changes or additions to the language are in red):

5. That a summary report inclusive of all individual evaluations, including both Quantitative Results (statistical reports) and Qualitative Results (comments), shall be provided in writing to the President, Provost, and to the Faculty Senate in September of each year; and,*

6. That individual evaluation results shall be provided in writing in September of each year to the faculty in the following manner:*

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Quantitative annual evaluation results for University level administrators shall be provided to all faculty; and,

Quantitative annual evaluation results of Program Directors, Deans, Associate Deans, and Assistant Deans shall be provided to all faculty of the relevant colleges and/or schools; and,

Quantitative annual evaluation results of Department Chairs shall be provided to all faculty of the relevant colleges and/or schools; and,

7. That the *complete evaluation results, including both Quantitative and Qualitative Results*, of each college and/or school level administrator shall be provided in writing to the administrator in direct line of supervision above him or her and to the Provost in September* of each year; and,

iii. MOTION to accept these proposed changes brought forward by the committee: Michael Dentzau, Second: Chris McCollough

iv. Discussion with friendly amendments:

1. Point 5: Strike the word “summary”, replace the words “Faculty Senate” with “Executive Officer of the Faculty Senate”.
2. Point 7: Strike “and to the Provost”
3. Points 5 through 7: Change “September” to “June” – anywhere it says “September”, it should now say “June”

v. VOTE: 21/0/0 – Motion to approve the proposed changes passes.

vi. VOTE: 20/1/0 – Motion to accept the friendly amendments as noted above passes.

b. Student Evaluations (action item) - Paul Luft (TIME STAMP 00:53:53)

i. The proposed changes to the student evaluation survey are:

Original question on the survey states: The instructor clearly communicates all assignments, including tests and papers.

The Senate proposed changes to the survey to read: Instructor communicates all course assignments, such as, tests, papers, projects, etc.

Original question on survey states: The instructor promotes a class environment conducive to learning.

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The Senate proposed changes to the survey to read: Instructor promotes an environment conducive to learning.

- ii. MOTION to accept the proposed wording changes to the Student Course Evaluation:
Neal Thomson, Second: Chris McCollough
 - iii. Discussion.
 - iv. VOTE: 20/2/0 – Motion to accept the proposed wording changes to the Student Course Evaluation passes.
- c. Student Research and Creative Endeavors - Alicia Bryan (TIME STAMP 01:02:40)
- i. Question about last month's Student Research and Creative Endeavors Report: Are students able to submit applications for both research and travel aid in the same semester? Are they considered for both proposals of financial aid? Yes, we've had students submit both types of applications. Usually they've done some work in the previous semester and then they are travelling in the next semester. Their research would be different for when they are applying for travel, so it is seen by the committee as two different applications for two different projects. Does the number of applicants affect the amount of money awarded? It doesn't depend on the number of applicants. For the last three years, the committee has been allocated \$25,000 for the entire year. Through the application process we usually end up awarding over that amount, because some students don't claim their funds.
- d. Sustainability (action item) - Mike Dentzau (TIME STAMP 01:05:25)
- i. The sustainability plan has been shared with the colleges and the staff council and Dr. Dentzau gave the senate an overview of the changes submitted by these two groups.
 - ii. This is a living document, it will be looked at it again.

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- iii. Motion to adopt the sustainability plan as is, with the understanding that it is a living document that will be looked at annually: Michael Dentzau, Second: Chris McCollough.
- iv. VOTE: 21/0/0 – Motion to adopt the sustainability plan passes.

VII. New Business (TIME STAMP 01:25:58)

a. Freedom of Expression Policy - Craig Burgess (TIME STAMP 01:26:00)

- i. The CSU Freedom of Expression Policy is an outgrowth of the Board of Regents policy. USG Policy 6.5 declares the system's fidelity to the first amendment; reaffirming the system's belief in the first amendment and mandating that universities pass their own particular policies. In the system policy they are also mandating that the individual university policies should include public forum areas. Based on that mandate, CSU has drafted a first amendment policy declaring our allegiance to the first amendment, as well as establishing certain public forum areas.
- ii. The policy is not in effect yet. The USG currently has a moratorium on making new policies.
- iii. The Office of the President's General Counsel will distribute the drafted policy and if you have any questions or feedback, please contact Craig Burgess.

b. UITS Update - Abraham George (TIME STAMP 01:46:25)

- i. We decided to phase out software distribution on campus. We will now push out software applications and updates. UITS will now start pushing out additional applications and making applications available to the CSU community. Avanti allows UITS to push out the updates from such applications and software as Chrome, Firefox, Java, Microsoft 2016, Zoom, and Adobe Acrobat. These are available on your portal manager – for the users who have purchased it. Will these updates go out to the labs as well? Yes, and this includes teaching stations.

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- ii. Update to Banner 9: There is an informational site for all things banner related and it can be found at uits.columbusstate.edu/banner9
- c. Senate Election of Officers (TIME STAMP 01:57:28)
 - i. Need to elect: Executive Officer, Executive Secretary, Executive Council (2 members), Committee on Committees (3 members), Committee on Elections (3 members), Senate Budget Advisory Subcommittee (3 members), and Senate Faculty Affairs Subcommittee (2 members)
 1. Executive Officer
 - a. Joy Thomas nominates Chris McCollough; Nomination accepted
 2. Executive Secretary:
 - a. Elliot Rendleman self nominates
 3. Executive Council (2 Members):
 - a. Diana Riser self nominates
 - b. Chris McCollough nominates Tesa Leonce; Nomination accepted
 4. Committee on Committees:
 - a. Laurence Marsh self nominates
 - b. Alicia Bryan self nominates
 - c. James Ogburn self nominates
 5. Committee on Elections:
 - a. Rajeev Dabke will stay on the committee, but he does not want to chair the committee next year.
 - b. Sherika Derico nominates Vanessa Hicks; Nomination accepted
 - c. Andrew Puckett self-nominated via email
 6. Senate Budget Advisory Committee (1 COEHP, 1 COA, 1 COLS):

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- a. Nicholas McMillan – COA; self nominates
- b. Ellen Martin – COEHP; self nominates
- c. Jennifer Newbrey – COLS; self nominates
- d. Michelle Jones from the Library will stay on the committee for one more year.

7. Senate Faculty Affairs Committee (1 COEHP, 1 COLS):

- a. Saoussan Maarouf – COEHP; self nominates
 - b. Ryan Lynch – COLS; self nominates
- ii. MOTION to accept all the nominations, Second: Krystal Kennel
 - iii. VOTE: Unanimously approved

VIII. End of Meeting at 5:10 pm