

Senators Present

Phil Bryant, Stephanie DaSilva, Bill Edwards, John Finley, Tom Ganzevoort, Harlan Hendricks, Shamim Khan, Stacey Meyers-Prosyniuk, Dell Miller, Gisung Moon, Clay Nicks, Jim Owen, Brad Palmer, Elizabeth Parker, Jackie Radebaugh, Dan Ross, Brian Schwartz, David Schwimmer, Nehal Shukla, Carmen Skaggs, Brian Tyo

Guests Attending Included

Richard Baxter, Greg Blalock, Lougene Brown, Barbara Buckner, Lisa Shaw, Mark Flynn, LuMarie Guth, Tom Hackett, Barbara Hunt, Laurie Jones, Tim Mescon, Neal McCrillis, John McElveen, Kimberly McElveen, Mike Miller, Ramesh Rao, Chip Reese, Ellen Roberts, Lisa Shaw, Cheryl Smith, Dustin Worsley

A full audio transcript of the meeting is online at:

http://faculty.columbusstate.edu/senate/fs_11_04_2013.wav

President/Provost Comments and Announcements

Presenters: President Mescon and Provost Hackett

No recommendations or motions presented

Executive Officer Comments and Announcements

Presenter: Brian Schwartz

No recommendations or motions presented

Online Course Evaluations Procedure

Presenter: Greg Blalock

Handout

No recommendations or motions presented

Proposed Changes to Grades of Incomplete

Presenter: Jim Owen

Senator Edwards moved to accept a substitution amendment to replace the main motion for a new Policy for Incomplete Grades.

Second

Senator Schwimmer submitted typographical errors in the amendment to be corrected.

Vote in favor of the amendment: 19-2

The amendment with typographical errors corrected is:

When submitting a grade of incomplete (I) in ISIS an instructor must:

1. indicate a completion date (up to one year)
2. confirm that the student has agreed to a written plan to complete the work
3. report a default grade if the work is not completed by the completion date
4. If the default grade is a WF, the last date the student attended

An additional responsibility for the instructor:

Given that the instructor might be absent at the time the work is completed: A copy of the completion plan should be deposited with the instructor's Chair (or another agent).* A complete plan should include grades for all completed work and an explanation of how the final grade should be calculated.

Registrar's responsibilities:

1. At the same time grades are posted, the Registrar should send email messages to the student, instructor, and instructor's Chair reporting an incomplete grade has been given, the completion date, and the default grade.
2. Two weeks in advance of the due date, if a change of grade has not been submitted, the Registrar should send email messages to the student, instructor, and the instructor's Chair reporting that an incomplete grade has been given, the completion date, and the default grade.
3. If a change of grade has not been submitted one day after it was due, the Registrar shall assign the default grade.

*For programming purposes it might be easier to have instructor input the email address of the appropriate person as a fifth instructor requirement.

BOR Amorous Relationship Policy

Presenter: Laurie Jones

Handouts

No recommendations or motions presented

Process for Proposing New International Linkages

Presenter: Neal McCrillis

Handout

No recommendations or motions presented

Summer Enrollment Task Force Report

Presenter: Provost Hackett

No recommendations or motions presented