

Faculty Senate Meeting
Monday, December 3rd
Illges 216
3:00 - 5:00 p.m.

Members Present:

COLS (9)	COA (5)	COBCS (4)	COEHP (5)	Library (2)
Samuel Abegaz (20) Rajeev Dabke (19) Andrew Puckett (19) Ryan Lynch (21) Jennifer Newbrey (20) Eliot Rendleman (21) Diana Riser (19) Rosa Williams (20) Alternate Senator: Eugen Ionascu	Joseph Girard (21) Natalie Higgins (20) Chris McCollough (19) James Ogburn (19) Stephanie Patterson (21)	Phillip Bryant (21) Rania Hodhod (21) Tesa Leonce (19) Laurence Marsh (19)	Sherika Derico (19) Vanessa Hicks (21) Saoussan Maarouf (21) Ellen Martin (19) Alternate Senator: Alicia Bryan	David Owings (21)

Ex Officio Members Present: Dr. Markwood, Dr. Bordelon

Members Absent with notice: Heather McKeen (21) Alternate Senator: Nicholas McMillan Richard Stephens (21)

Members Absent without notice: Paul Luft (20)

- I. Call to order
- II. President's comments and announcements - Chris Markwood: **President's audio file was lost, unavailable**
 - A. 12 month pay, 18 months to 2 years for any changes, if any
 - B. Position search information; John Lester and his temporary duties at Georgia Southern
- III. Provost's comments and announcements – Deborah Bordelon: Audio file [Provost Comments](#)
 - A. Position search updates; Reminder of change in Glenn Stoke's previous position: AVP for faculty affairs and academic innovation
 - B. Hooding ceremony update
 - C. Future plans to begin developing master plan committee information
- IV. Executive Officer's comments and announcements – Chris McCollough Audio file **COMING SOON [Executive Officer Comments](#)**
 - A. Reminder: Giving Tree Up at Rec Center
 - B. Save the Date: Celebrating Glenn Stokes - Dec. 7 (4:00 - 6:00 @ Cunningham)
 - C. Save the Date: Graduate Student Hooding - Dec. 13 (6:30 @ U Hall)
 - D. A word on solicitations for colleagues and campus organizations

- V. Approval of Faculty Senate November Meeting Minutes - Chris McCollough
 - A. Minutes were approved unanimously
- VI. Standing Committee Reports*: AUDIO FILE [Standing Committees](#)
 - A. University Information Technology Utilization - Anil Banerjee
 - 1. The committee recommends changing the name. Proposal to the senate. Laurence Marsh.
 - 2. Motion to approve name change "Information technology advisory committee"
 - 3. Discussion challenging the renaming in light of the charge.
 - 4. Motion to revote. In favor. Passes 17-0-2.
 - B. Evaluation of Administrators - Tom Ganzevoort
 - 1. Presents report; Tom makes request for an extra person b/c one member is on sabbatical; troubled about how the information is used
 - 2. Laurence asked about area or school from which to find a member; ideas shared about representation; Brian reminded about discussion of the admin eval going to HR; Ellen Martin recalled status. Provost recommends more conversation for where the admin eval should be managed. Rajeev Dabke asked about last year's distribution of survey results;
 - C. International Education Cmte – Eric Spears
 - 1. Describes subgroups of this committee. Study abroad scholarships cmte. Carolina Pelaez-Morales worked on revising selection rubric. Reported amount given out. International Learning Community changes: theme migration. Challenge is making revenue without fees.
 - D. Faculty Development
 - E. Faculty Handbook Advisory
 - F. Women's Advisory
 - G. Committee on Committees - Laurence Marsh
 - H. Chris asked if anyone had questions for written reports. Laurence made suggestions for committees. Provost made suggestions. Anil Banerjee made a request.
- VII. Action Item(s) for the Senate: AUDIO FILE [Action Items](#)
 - A. Senate Procedure for Policy Proposal, Review, Provision of Feedback, and Publication***
 - 1. Chris presented status. Opened floor for discussion. Ellen Martin: Review #9. Do we need to clarify the month? Chris offered revision. Archiving of faculty senate business. Where is that? David Owings explains location. Ellen Martin asked about forms of archiving, about process. Owings explains some of the processes. Chris asked if there should be an amendment. Ellen Martin asked about current files. Chris explains timeline for files available for public on web. Ryan Lynch explains some of the rationale about involving archives. Anil Banerjee made recommendation to leave two years up: past and current. Brian Schwartz

supports Anil's recommendation. Idea was to leave 5 years, and yearly share with archives.

2. Call for motion: Clarification of months; clarification of where matters are stored; expanding the list of minutes and other information for 5 years
3. Motion, Diana, Ryan
4. Passed 19-0-0

VIII. New Items: Audio [New Items](#)

A. Senate Committee Bylaws - Due March 4; Template Provided

1. Chris explains the rationale behind template for bylaws. Talked about process for reviewing bylaws.

B. Senate Reporting Process - See Format Requirements in Template

1. Chris explains reporting standardization with template and benefits from standardization. Anil Banerjee shared observations: some members never attend; take a stand on that; procedure for removing members; Laurence brought up challenge of removing members who volunteer; Ryan Lynch return to analysis of senate bylaws and write policy and procedure to address non-participating members. Brian Schwartz offers ways to confirm participation, such as APR. Sam Abegaz what about senators who can't attend. Diana Riser had comment about cmte chairs. Alicia shared process of notifying faculty who initially signed up for cmtees. Alicia discussed modes of holding meetings. Ellen Martin shares issue with inconsistent frequency of meetings among committees. Ellen brings up issue of degree of participation, present vs participation. Proposes attendance policy for committees and senate. Rajeev Dabke: work happens not only in the meeting, but also outside the meetings. Larry Dooley: challenges how participation how we can track vocal participation and other participation. Tesa: Pull everything together; summarize; once we have bylaws and reports in template form, active vs inactive; will corroborate stories. Chris reiterates supports what Tesa said. Tesa, where will the judgment of inactivity belong. Ryan proposes at the highest level. Chair should report it to the faculty senate leadership. James Ogburn brought up the challenges of participating with two campus and with some hindrances of technology. Ryan put together a working group to look at bylaws of faculty senate. David Owings: wondered how we get our chairs for cmtees. Ryan: cmtees should ask if it should exist and at what level or in what form: faculty, institutional, etc. Saoussan Maarouf: worries about faculty being punished for introvert personalities. Ryan: clarifies not meant to punish personality types. Rosa brings up problem of frequency of meeting, and focus of committee beyond the charge. Chris applies the problem. Glenn: when looking at bylaws, also look at statutes. Who should look at bylaws? Faculty affairs cmte.

- IX. Staff Council Report – Lashica Thomas RESCHEDULE. Ryan Todt was in attendance early in the meeting but had to leave for a previous commitment..
- X. Student Government Association Report – Winston Black: Audio File [Student Government Association](#)
 - A. SGA site updated. Parking service recently visited SGA. Students brought up concerns. Specifically about new licence scanning technology and the sharing of that. Nursing concerned about security downtown. Promotion of mental health event. Upcoming SGA retreat. Sherika Derico asked question of Winston.
- XI. Other Items: Audio File [Other Items](#)
 - A. Anil faculty and staff parking issue. Problem with limited parking, reallocating to visitor parking without creating more faculty parking. Larry Dooley: is parking under police or logistics? President: parking is under parking/logistics.
 - B. Chris: welcome back week, thursday morning, 10am.

*Senate Committees are asked to present a report on a schedule each month. Unless noted as a presentation to Senate, each chair has submitted a report for advanced review, and will be in attendance for questions from the Senate and others in attendance. All reports and materials will be submitted 3 business days prior to meeting to allow for substantive review.

**Denotes that Senators and guests have advanced access to materials being presented during the meeting to facilitate informed discussion. We will hold one discussion session prior to any vote, if our approval or endorsement is asked. In the event the Senate is satisfied with any proposed action item, they may call for a motion to vote. If there are substantive requests beyond a friendly amendment, the presenting party will have an additional month to revise, and the Senate will vote on the action item at the next monthly meeting.