

## **Faculty/Staff Budget Advisory Committee Motion:**

We propose:

1. To eliminate the Budget Advisory Committee, an Institutional Committee that currently does not meet.

2. To establish a Faculty/Staff budget advisory committee.

a. This committee will consist of two subcommittees, one responsible to Faculty Senate and one responsible to Staff Council. The subcommittees will meet separately to determine priorities unique to their constituencies, and then meet jointly to determine areas of common interest or need or areas of potential collaboration.

i. Five members will be elected from current or incoming Senate membership. Members will be elected for staggered two year terms, from current or incoming senators. Senate members will be distributed evenly across all colleges. The subcommittee chair will be appointed from those elected members by the Executive Officer of the Faculty Senate.

ii. Five members will be elected from current or incoming Staff Council membership. Members will be elected for staggered two year terms, from current or incoming members. Members will be distributed evenly across all divisions. The subcommittee chair will be appointed from those elected members by Executive Officer of the Staff Council.

iii. The committee as a whole will meet in order to discuss common priorities and look for areas of potential collaboration and innovation for the CSU community.

iv. The chairpersonship of the committee will alternate by academic year between Faculty Senate and Staff Council membership.

b. Ex officio members will be the Vice President for Business and Finance (or their designate) and the Executive Vice President for

Academic Affairs and Provost (or their designate). These will be non-voting members of the committee.

3. The Faculty/Staff Budget Committee serves as a conduit between the Faculty Senate, the Staff Council and the administration regarding budgetary issues and priorities; and provides input to the Executive Vice President.

- a. The Faculty/Staff Budget Committee will meet regularly to understand current budgeting rules promulgated by USG.
- b. The Faculty/Staff Budget Committee will work with the Vice President for Budget and Finance (or their designate) to determine methods to best provide transparency for the budgeting process, and to provide appropriate information about the budget to all members of the CSU community.
- c. The Faculty/Staff Budget Committee will make recommendations to the Vice President for Business and Finance (or their designate), the Executive Vice President and Provost (or their designate) and others as appropriate regarding budget priorities and planning.
- d. The Faculty/Staff Budget Committee is empowered to make comparisons to other universities, and to request data as needed in order to fully complete their responsibilities.
- e. The Faculty/Staff Budget Committee will be responsible for holding at least one annual workshop for faculty and staff, in order to describe the budget process from initial planning stages to year end close-out, and allow members of the CSU community to become better informed.