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Faculty Senate Meeting

February 5, 2018

Illges 216

**Members present: Michael Dentzau, Vanessa Hicks, Natalie Higgins, Patrick Jackson, Michelle Jones, Krystal Kennel, Yuichiro Komatsu, Tesa Leonce, Laurence Marsh, Ellen Martin, Chris McCollough, Jennifer Newbrey, Clay Nicks, David Owings, Yesem Peker, Amanda Rees, Clifton Ruehl, Brian Schwartz, Joy Thomas, Neal Thomson**

**Members absent with notice: Sherika Derico, Paul Luft, Andrew Puckett, Diana Riser, Kevin Whalen, Rosa Williams**

**Members absent without notice: Samuel Abegaz, Rajeev Dabke, James Ogburn**

**Guest present: Jan Burcham, Larry Dooley, John Finley, Mark Flynn, Abraham George, Shannon Godlove, Frank Hardymon, Casey Hergett, Tim Howard, Mary Levan, Dennis Rome, Gina Sheeks, Lashica Thomas, Ellen Roberts, Stephanie Speer, Cindy Ticknor, Brian Tyo**

- I. Call to order at 3:01pm
- II. President's comments and announcements – Chris Markwood (TIME STAMP 00:01:30)
  - a. This coming Wednesday (February 7) is Columbus Day at the Capitol in Atlanta. Columbus State University will be joined by the City of Columbus, the Chamber of Commerce, as well as Fort Benning, to have a focus day on what is happening in the region.
  - b. CSU is part of the Georgia Film Academy. We, and the city of Columbus, are very active in that program.
    - i. We are trying to find ways to expand this program as an economic driver and, in turn, this will expand our educational offerings in the film industry.
    - ii. As a result, many of the city leaders have come together to develop the Film Fund. This is a fund, housed in the Community Foundation, where the city would give grants to have films produced and shot in Columbus.
    - iii. The Georgia Film Academy are championed by the College of the Arts and the Communication Department.

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- c. Our Comprehensive Capital Campaign, through the University Foundation, had set a 106 million dollar goal. Dr. Markwood is pleased to announce that we just reached 112 million dollars. We are going to continue working, but we are seeing an end to the Comprehensive Campaign and one that will end strongly.

III. Provost's comments and announcements – Glenn Stokes (TIME STAMP 00:05:20)

- a. This will hopefully be the last time Dr. Butcher or Dr. Stokes will be reporting to the Faculty Senate in this Interim position. Provost Deborah Bordelon will be with us, starting next month.
- b. The University System has instituted a new policy where we need to designate low cost classes. Starting in the Fall, we will be asked to designate two categories: Courses that cost nothing - beyond the normal tuition and fees, and courses that cost less than \$40. We need to set up a system where students can search for courses according to cost.

- i. There are many exceptions to this; it doesn't include class supplies, such as art supplies.

More information is available on the Affordable Learning Georgia website.

- c. Spring Enrollment is 7,949, which is statistically insignificant from last Spring semester.
- d. Faculty Staff Recognition Day will be study day, May 7<sup>th</sup>. It should run about 90 minutes to two hours. Dr. Steele, the educational futurist, will be joining us, since he was unable to join us during Welcome Week because of the blizzard of 2018.
- e. Questions and discussion: There was confusion about leadership vs. servant leadership in the Strategic Plan. Servant Leadership is a Core Value, Leadership is a Strategic Initiative. The six core values did not change.

IV. Executive Officer's comments and announcements – Ellen Martin (TIME STAMP 00:11:26)

- a. The agenda has been amended to reflect the correct name of the Turner College of Business.
- b. We have populated the task force for Lactation Rooms.

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- c. The FMLA task force is almost full, with the understanding that work will be done by the May meeting.
- d. Elections for the next round of Faculty Senators will be coming up soon and Ellen encourages all current senators to talk to their colleagues. However, she cautions that any interested faculty members must not have classes on Mondays from 3pm to 5pm.

V. Standing Committees (TIME STAMP 00:13:30)

a. Evaluation of Administrators Committee - Shannon Godlove

- i. One of the committee's goals is to increase participation. The surveys always comes at a busy time in the semester.
- ii. Things they'll be doing differently: Lengthen the time to respond to a full six weeks. The survey will be available from the first week of March through to the third week of April. Weekly reminder emails will be sent. There were some glitches last year with some faculty members getting the wrong survey. The committee is working with HR to fix these glitches. They will be sending emails to department chairs or area heads to verify the information provided by HR. Any other issues or questions should be sent via email to Shannon Godlove ([godlove\\_shannon@columbusstate.edu](mailto:godlove_shannon@columbusstate.edu)).
- iii. Questions and discussion: It was suggested that the committee give the people filling out the surveys a sense of where the information goes and how the information is used. President Markwood considers this a useful activity and there are a variety of approaches on how to use the data. It should be used as a tool for self-reflection, but there is no explicit policy as to how the survey information is to be used. It is to be noted that this is a Senate survey, that Human Resources is not involved.

b. Budget Committee – Clay Nicks (TIME STAMP 00:42:15)

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- i. The Budget Committee met two times in the Fall to advise on budget considerations and recommendations for next year. They then found out about the budget cut, which undid some of the committee's recommendations.
- ii. The committee decided to meet monthly this semester.
- iii. The first action item the committee decided to work on was, how can they, as a committee, advise on the budget cut process. There are \$2.8 million dollar budget cuts to make, and the committee needs to determine their role in this process. The second action item is to review and analyze the updated faculty salary study and the committee is hoping to have that done by the end of the academic year. The third action item is to examine the summer funding model. How is pay determined? How are course cancellations decisions made? How does the committee disseminate the information?
- iv. The budget committee is supposed to hold one annual workshop per year. The committee decided to hold one during welcome week, but they are still unsure as to what that workshop will look like.
- v. A VPAA office representative is still needed for this committee.
- vi. Questions and discussion: The budget is a daunting thing to understand. As soon as we know what our budget is, Dr. Markwood is going to start an annual budget open forum to lay out what it is we receive from the Legislature; where the money is coming from and where it is going. Clay Nicks will be attending next month's Executive Council meeting to discuss what was learned regarding summer revenue.

## VI. Old Business (TIME STAMP 00:53:38)

### a. Emeritus Faculty (Action Item) – Glenn Stokes

- i. Last month, Dr. Stokes brought forth a proposed change in the policy on Emeritus status. He came today looking for an endorsement from the Senate.

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- ii. Motion to support the proposal: Amanda Rees; Second: Neal Thomson
- iii. Discussion: There is no set number of faculty to recognize. In Dr. Stokes's opinion, we should be honoring all of them. The number of 10 years of honorable service is set by the USG. There is no flexibility with that.
- iv. Vote: 18/0/0. The policy passes and it will be put into effect retroactively.

VII. New Business (TIME STAMP 01:00:03)

a. Discussion of CSU's Vision of Efficiency - Chris Markwood

- i. At the April 2017 board meeting with Chancellor Wrigley, he announced a system-wide initiative called a Comprehensive Administrative Review. This review will take place over the next couple years. The main focus of the review is to address the question: How can we do a better job at administering a higher education in the 21<sup>st</sup> century?
- ii. At the end of the review, it is the hope that we can re-allocate some savings back into the core functions of teaching and research.
- iii. There isn't a magic dollar figure that we are trying to find. This is an honest effort to collect data. It is not about efficiency. It's about effectiveness.
- iv. Huron Consulting is the company that is heading up the review and they will be doing most of the data draws from the institutions and they will be administering two surveys. One to seek information about what programs are well-administered on campus and one to seek information about what programs need improvement.
- v. The second piece is going to be an activity assessment. Most administrative personnel on campus are going to be asked to fill out information about how they spend their time every day. What are the core functions that you spend time on every day?

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- vi. Questions and discussion: This survey is not looking at Academic Programs. It is purely administrative. Georgia Tech is now in this process. East Georgia, North Georgia, and Kennesaw are in phase one.
- b. College Workload Policies Update - Deans (COA, COLS, COEHP, TCOB) or their designee (TIME STAMP 01:13:30)
- i. COA (Larry Dooley): The COA Executive Committee composed of four department chairs, four elected faculty representatives, and the associate Dean held a series of meetings in the Spring of 2016 resulting in unanimous approval of the final version of the recommended policy. This policy was presented to the faculty, but not voted on, since it is the responsibility of the chairs to determine workloads in light of the balance between teaching, research, and service.
  - ii. COLS (Dean Rome): A year ago, COLS started a sub-committee comprised of chairs representing the Humanities, Social Sciences, and STEM. There is a draft that has been vetted with the college for comments. According to the University Policy, there is no mention of taking a vote in terms of workload. There was ample input from faculty and a policy was sent out last week that allows for variation within the different disciplines.
  - iii. COEHP (Jan Burcham): COEHP is still in the process of putting together their workload policy. They formed an ad hoc committee that included two representatives from each department. The committee submitted a draft proposal to the faculty for review. The faculty vote was a tie. Dean Greer sent out a survey asking faculty for more feedback in terms of what they consider to be the positive strengths of the policy and what they would like to see changed.
  - iv. TCOB (John Finley): TCOB has had a standing policy in place since the days of their initial quest for AACSB accreditation, which dates back to 2001. TCOB was accredited in 2004

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and have been reaffirmed every five years since then. Computer science became subject to the existing workload policy in 2009.

VIII. Other Items (TIME STAMP 01:23:00)

- a. Neal Thomson: Representative for the Faculty Senate on the Parking Appeal Committee. Point of clarification: Any registered vehicle may park in white spaces. Also, the CSU Welcome Center (Formerly the International House – Center for International Education) is now almost all visitor parking only and registered faculty, staff, or students will be ticketed. They will now ticket you for parking in the grass near the Welcome Center, as well.
- b. Chris McCollough: Representative for the USGFC. They are trying to coordinate more effectively with retirees in the University System. When we transitioned to OneSystem this past fall, there has been a pretty healthy body of retirees who have some issues in maintaining benefits or gaining access to the management of their benefits. If anyone knows of anyone who has recently retired, or has been retired for some time, and is having troubles getting access to their retirement benefits or struggling with it, please let Chris know, so he can get them in touch with our USGFC rep.
- c. Ellen Martin: UITs is moving forward in terms of automating some of the updates on University computers.

IX. End of Meeting at 4:26pm