

Faculty Senate Agenda
August 17, 2015 – 3:00 p.m.
Schuster 130

I. Call to order at 3:01pm

Members present: Clint Barineau, Becky Becker, Phil Bryant, Dana Eckart, Lisa Frander, Tim Howard, Katey Hughes, Mariko Izumi, Patrick Jackson, Michelle Jones, Linda Jones, Krystal Kennel, Dell Miller, Dan Ross, Brian Schwartz, Nehal Shukla, Neal Thomson, Alan Tidwell, Joy Thomas, Aimee Vael, Kevin Whalen.

Guests present: Richard Baxter, Tina Butcher, Deirdre Greer, Tom Hackett, Chris Markwood, Dennis Rome, Amy Thornton

II. President's comments and announcements (*Time marker 00:31*)

- He will improve communication by issuing regular updates electronically.
- He will be holding office hours at least once a month (announced in advance).
- He will also be making public the minutes from the President's cabinet meetings. He is also renaming the President's staff meeting to be the President's Executive Leadership Team.
- Parking has not been a crisis so far. An effort was made to provide assistance to students; every officer was out in force to help everyone find parking.
- Thus far, we are on a good track for enrollment – up 60 students for summer enrollment numbers.

III. Provost's comments and announcements (*Time marker 3:51*)

He was asked to speak about changes in USG regulations on the use of course fees. CSU had faculty positions tied to fees. However, USG regulations now state that faculty cannot be paid out of fees. Deans have been working to move those to other funding sources. The budget process for next year will need to look at this first, before considering other factors.

It is hazy how fees impact staff positions. If directly benefiting students, may be allowed. Changing funding sources for these positions does decrease possibility for new positions for next year. Paying TAs from lab fees is probably allowable, but still need verification from USG. The current guess is that if they are tutorial, directly benefiting students, the expense is likely ok.

What does our first year experience look like? How do we engage students earlier, and intervene earlier? We do not have answers currently. We could be at the vanguard in this state as we move forward.

The President has asked the Provost for a report on the progress of Strategic Plan. To that end, Dr. Hackett and Dr. Sheeks are asking a few faculty to serve on task force to assess this.

Dr. Hackett has asked Executive Officer Brian Tyo to do so. The task force will be using an assessment matrix, based on work Glen Stokes did approximately a year ago.

IV. Executive Officer's comments and announcements (*Time marker 12:00*)

- a. USGFC Resolution (see attached handout) . The resolution was sent to members of the USG Faculty Council during the summer, after much discussion. The vote for resolution 24 approve –

Approved via email ballot

3 oppose – 1 abstain. This resolution was forwarded to the Board of Regents and the Chancellor. To our knowledge, the Faculty Council has not heard any response from Chancellor at present.

- b. Results of the faculty vote on statutes and bylaws: On Thursday, August 13, 2015 a vote was held during the University Faculty meeting. There were 221 votes cast, of 326 faculty (as determined by the list of faculty provided by Human Resources to the Senate Executive Council on August 12). Of those votes, 188 were to approve the changes to the statutes and bylaws. Changes to the statutes and bylaws are approved.

V. Standing Committee Reports

- a. Committee on Committees Report (time marker 16:20) - Krystal Kennel, chair reports. There are six remaining vacancies to fill for Senate committees. She met with Provost Hackett regarding institutional committees. Currently, there is no description in faculty handbook of the work of this committee. A suggested draft (attached handout) from last year's group was discussed, and it mentions needed wording changes to appropriately manage membership from colleges, providing flexibility if colleges change, while maintaining inclusivity in membership.
- b. Admissions Policy Committee Report (time marker 20:20) - Rick Gardiner, chair
Discussion begun last year about amending admissions policies to allow admission of severely mentally handicapped students (e.g., students with Down's Syndrome). Discussion of the potential policy changes, and their implications, are continuing.
- c. Library Committee Report (time marker 21:48) Nancy Moore, chair
Merryll Penson is retiring as director of Galileo on September 30th. Galileo is 20 years old, and the USG library system will have a birthday party for Galileo soon. CSU's library will be working with the Galileo Office over the next 2 years to migrate CSU Libraries to a new Galileo platform, scheduled to go live in May 2017. Those upgrades will provide us access to Emory's collection, for example, through GIL Express. 2015 -16 is the Year of Assessment for CSU Libraries, so please give feedback.
CSU Libraries will continue to work with Affordable Learning Georgia (at Galileo) to facilitate textbook transformation grants: the next grant deadline for this program is September 7.
Galileo is continuing to add new electronic resources for the benefit of USG.
- d. International Education and Exchange Committee Report (time marker 1 hour 6 minutes) Becky Becker, chair
- Currently, this committee has 25 members from all colleges plus library, 2 students, and most serve on at least one subcommittee. The committee meets 2 times each semester; 8 subcommittees can be more often.
 - Activates from last year were based on a Food and Hunger theme, including a Hunger banquet, and the SNAP challenge.
 - There is now a new process for these students for registration, orientation, and now they get a Groome Shuttle pass for their arrival, so that they can find Columbus more readily.

Approved via email ballot

- The certificate program has graduated 6 students after 2 years in existence, and they have broadened curriculum to increase access. The International Education and Exchange Committee also celebrated a national award last year on behalf of CSU.
- For this year: the theme is Identity and Belonging. We have 120 international students from 40 countries enrolled.
- The committee will be revisiting its strategic plan this year.

VI. Old Business

- a. QEP Design Team Update (time marker 23:48) - Stephanie DaSilva & Jennifer Newbry.
 - The design team is looking for feedback on rubric from faculty by August 28 for faculty that will be piloting this process in fall semester. If you are interested in piloting it, contact them.
 - Website available for feedback on anything. <http://sacs.columbusstate.edu/qep.php>
 - *Comment from senator:* Often “real world” is used negatively with regard to the Academy, and it looks like we are confessing that *we* are not often real world. *Response:* This has been a source of conversation from the beginning. Many students, community, QEP leadership that like the term. Additionally, use of this term might support pursuit of external funding. Also, employers want to see higher education focus on these skills; used in higher education in many places. That choice of terminology is final.
- b. SACSCOC Report and General Education Competencies (time marker 32:00) Tina Butcher, Eliot Rendleman – Handouts attached
Presented information on current timeline as we move toward off-site and on-site SACSCOC review.
Dr. Butcher could provide CD copies of old reports from prior reviews that could be made available.
Question: What options do the review committee have? The final submitted report is 3 pieces: Any items numbered 2 (there are 13-14 subparts) must receive a “pass” to pass accreditation. For items numbered 3 (many), there is also a possibility to earn a “recommendation” which is effectively mandatory for us to address. Items numbered 4 are federal directives, and if we fail on these items, CSU can be referred to Department of Education.
General Education curriculum and competencies: Assessment for General Education needs to change. This had been done through College Outcomes Survey (from ACT), but there is no online component. CSU tried embedded assessment in courses and departments, but in January, only at 23-24% return on that, with other departments not reporting any data. General Education committee was tasked with analyzing and dispersing results.
However, ETS proficiency profile might serve our needs for this assessment. Proficiency profile will be administered for the first time this fall (free to students).
Consultants have suggested we stop thinking about the Areas of General Education for reporting to SACS, instead thinking of competencies we want all graduating students to have. See attachments for old competencies, and newly adopted competencies.
Departments happy with embedded assessment can and should continue to do so. But it will no longer be required for this assessment.

Approved via email ballot

Have brought this plan to Deans, to Chairs Assembly, to General education committee, and all have endorsed it. Asking for Senate endorsement as well. This would free up departments to do more meaningful assessment, at their discretion.

It was moved by B.Schwartz and seconded by T.Howard that we endorse the use of the four competency areas (Communication, Quantitative Reasoning, Critical Thinking, and Collaboration) and utilize ETS Proficiency test to assess these competency areas

Vote: 18 aye. 0 nay. 1 abstain. Motion passes.

- c. Construction Report (time marker 1 hr 14 min) Eric Pittman handout attached.
- If you have a class in Howard Hall, he wants feedback on how those rooms are functioning.
 - They are well into design phase on Arnold, and will use feedback. They are working with state historic office, reviewing our documents. The current plan to gut the building. They will keep the tiered lecture hall, and make that ADA accessible. All new classrooms will be on the lower floor, with new offices on the upper floor.
 - If you have not been to food service in the newly renovated Davidson, take a look around. It opened up 8/17. Faculty/staff still get 5 free meals.
 - Housing construction is well underway. Elevator tower started, other towers and framing to come next. The only major impact of this is parking. There were 335 spaces, now offline. Using Cunningham and Turner Center lots for overflow. Most of the parking issues will settle out after the first 2 weeks.
 - Lenoir Hall plans for renovation and the addition: they are vetting design professionals. Currently they are planning to add 10 labs, but want to do the right thing, and use resources to also make sure existing building gets renovation.
 - Cougar Stadium undergoing renovation due to private donation, and will be ready in early spring.
 - COEHP – if you have been to the downtown site, you have seen that most of the site clearing is complete. They will be ready to start foundations late September/early October. Because of minor delays, move in is likely to occur during next fall semester, and will be ready for students Spring 2017.

VII. New Business

- a. Administrator Evaluations Committee (time marker 1 hr 25 min) Brian Tyo handout provided on committee structure and description.
- Question: Have we evaluated how this has been used and whether we have any value from this? Provost Hackett reported that he reviews his own, and tries to improve based on them, but that they are primarily used for self-improvement. Question: When are these administered? Typically in spring. Is this done before/after their evaluation with their supervisors? Should we reconsider our timing for this? Likely this is done during or after the other evaluation process.
- Comment: This should be used in evaluation process for administrators. Do we have response rates?

Approved via email ballot

B. Schwartz moves approval of description, J. Eckart seconds.

Vote: 20 yay. 0 opposed. 0 abstains. Motion passes.

- b. Shared Governance Committee (time marker 1 hr 33 minutes)- Brian Tyo Handouts attached.

We will assemble a committee to look at what we have, and prior recommendations. However, the committee previously was 25 people, and we will reconstitute this with a smaller membership. Membership will specifically be from each college and one from library, to be chosen by Committee on *Committees*. *J.Eckart moved, and P.Bryant seconded approval of the reconstituted committee.*

L. Jones proposed amendment to list each appropriate college and the library, but not Honors College.

Vote: 20 yay. 0 opposed. 0 abstain. Motion passes

- c. Senate Membership Numbers Protocol (time marker 1 hr 39 minutes)- Brian Tyo

It was suggested that determining membership for the Senate has a discrepancy in new bylaws, which we can change and can bring forward amendment to a faculty vote.

B.Schwartz moved that we change bylaws, to extend the chart onward. Seconded by T.Howard.

Motion was modified to add rows to the table, for up to 13 senators.

Vote: yay 19. No opposed. No abstain. Motion passes.

Question – does this change membership now?

Believe this is covered under Robert's Rules. Will be verified.

- d. Math Placement (time marker 1 hr 50 minutes) - Tim Howard handout attached, with its' main points at top.

- Math 0195 is not gone, will be here for the near term at least.
- Math 1111L was conceived for those who didn't have a placement score high enough for college algebra, but who don't need a 4 hr class before it. It has a matched pair with Math 1111, with same instructor. Bundle is Math 1111R. L
- There will be two math pathways in general education: STEM/Business and Non-STEM pathway. There are course flow diagrams in the handouts. We want as little remedial work as possible to get students to their goals. First look at math readiness score. Can sign up for matched course, or take a placement test (Compass) – for this term. However, Compass will not be supported long term. If student still not satisfied, will give a second placement in the department and allow them to test into.

Question: Is there a way to place directly into Math 1131? Not yet, but we will be looking at this. ***Correction: students can place directly into Calculus 1.***

Approved via email ballot

Comment: Many students take college algebra at CVCC or Columbus Tech when placing into 0195, then do well in business. Is there any use of test data for predictive analytics?

Response: I do not know if that data has been reviewed.