

APPROVED VIA EMAIL BALLOT

Faculty Senate Meeting

April 2, 2018

Illges 216

Members Present: Samuel Abegaz, Rajeev Dabke, Michael Dentzau, Sherika Derico, Vanessa Hicks, Natalie Higgins, Rania Hodhod, Patrick Jackson, Michelle Jones, Krystal Kennel, Tesa Leonce, Paul Luft, Laurence Marsh, Ellen Martin, Chris McCollough, Jennifer Newbrey, Clay Nicks, James Ogburn, Yesem Peker, Andrew Puckett, Amanda Rees, Diana Riser, Clifton Ruehl, Brian Schwartz, Joy Thomas, Neal Thomson, Kevin Whalen

Members absent with notice: Rosa Williams

Guests Present: Annette Brown, Alison Cook, Jessica Cook, Mary Covington, Lawrence Dooley, Mark Flynn, Abraham George, Linda Hadley, Frank Hardimon, Byron Harris, Tim Howard, Susan Hrach, Mary Levan, John McElveen, Cody Meshes, Ellen Roberts, Dennis Rome, Lisa Shaw, Stephanie Speer, Glenn Stokes, Cindy Ticknor, Margie Yates, Melissa Young

- I. Call to order at 03:02pm
- II. President's comments and announcements – Chris Markwood (TIME STAMP 00:00:12)
 - a. President Markwood was not present.
- III. Provost's comments and announcements – Deborah Bordelon (TIME STAMP 00:00:20)
 - a. Stephanie Speer will be our Interim Registrar. The search to find a full time replacement has not yet started.
 - b. Today was the first town hall meeting for the Comprehensive Administrator Review. The next meeting will be tomorrow on RiverPark Campus at 12:30pm in Frank Brown Hall room 1304.
 - c. Tower Day will be on April 12th.
 - d. Scholastic Honors Convocation will be on April 27th from 2pm – 4pm in the Lumpkin Center.
 - e. Faculty & Staff Recognition Celebration will be on Monday, May 7th (Study Day) from 11am – 1:30 pm. Dr. Ken Steele will also be presenting two workshops this day; one in the morning and one in the afternoon, currently scheduled to be held in 216 Illges.
 - f. A Student Success web page is being worked on and it will be housed on the Academic Affairs website.

APPROVED VIA EMAIL BALLOT

- g. Cost Designation Indicators for the No Cost, Low Cost, and Traditional Cost for textbook and materials are now live in the regular and advanced course search. The Provost's office is looking to add a Moderate Cost section which will be for materials within the \$41 – \$75 dollar range.
- h. Questions and Comments: There is a room conflict with Dr. Ken Steele's afternoon workshop and the next faculty senate meeting. Both are scheduled in 216 Illges on the afternoon of May 7th.

IV. Executive Officer's comments and announcements – Ellen Martin (TIME STAMP 00:08:20)

- a. The final faculty senate meeting for the academic year will be on May 7th. That is when we will elect new officers. The Committee on Elections has already begun working with the colleges on electing new senators. The new senators are encouraged to attend the meeting on the 7th of May.

V. Standing Committees (TIME STAMP 00:09:26)

- a. Distance Learning - Amanda Hawkins (Written Report) (TIME STAMP 00:09:50)
 - i. The Distance Learning Committee is responsible for promoting the use of online learning technologies, addressing issues and concerns related to online learning, and participating in decision making and planning pertaining to online learning. The committee accomplished this task as follows:
 - 1. Promoted the use of online learning technologies:
 - a. Provided recommendations for Daylight and the video for the roll out to faculty and staff.
 - b. Previewed 2 button log in switch for access and provided feedback.
 - c. CSU now has 46 Quality Matters certified courses and 8 under review.
 - d. Decision made to purchase Adobe Pro for faculty who completed Supportive Inclusive Practice training.

APPROVED VIA EMAIL BALLOT

2. Addressing issues and concerns related to online learning:
 - a. COOL personnel located on RiverPark Campus to better serve all faculty.
 - b. Discussed ADA and reviewed the plan to assist online faculty with the Accessibility workshops provided.
 - c. Revised the online student survey administered Spring 2017 with the purpose for making additional recommendations.
 - d. Recommended that online courses be evaluated using an instrument more appropriate for online learning.
 - e. Recommends that the committee revisit the online class size policy using more recent relevant literature.
3. Participating in decision making and planning pertaining to online learning:
 - a. Updated the minimum of two representatives from each academic college and a library representative to ensure strong diverse experiences in online teaching. Also included the Associate Provost for Graduate Education and Distance Learning, the Executive Director of UITS, Director of Center of Online Learning, Director of Faculty Center, and Director of Quality Enhancement Plan as ex officio members.
 - b. A subcommittee has been selected to review Quality Matters grants and provide feedback by April 2018.
 - c. A subcommittee has been selected to review Smarter Measures and provide feedback by May 2018.
- ii. Questions and discussion about the written report.
- b. Faculty Development - Yuichiro Komatsu (Written Report) (TIME STAMP 00:13:53)
 - i. The pdf of the committee's report can be found at the end of this document.

APPROVED VIA EMAIL BALLOT

c. Information Technology Utilization - Margie Yates (Written Report) (TIME STAMP 00:16:08)

i. The UITS Utilization Committee is an advisory committee representative of the larger University community. The purpose of the committee is to guide UITS in the strategic priorities of UITS projects on campus, provide feedback on ways to improve UITS services and adoption of IT on campus as well as to promote UITS services to the campus constituents for the greater success of all University users. The Committee accomplished this charge as follows:

1. Providing Guidance for the Strategic Priorities of UITS Projects on Campus:

- a. Provided feedback for the UITS Vision and Strategic Priorities Plan, including support for the dynamic access and mobility plan for students.
- b. Stressed the importance of a dynamic website that will improve CSU exposure to prospective students and their parents. It was suggested that a collaborative effort among all stakeholders is needed to align our resources to focus on what is critical to attracting and retaining students.
- c. Previewed the security policies that are aligned and designed to enhance USG policies.
- d. Recommended to continue to make accessibility to CSU websites a priority.

2. Providing Feedback on Ways to Improve UITS Services and Adoption of IT on Campus:

- a. Reviewed and gave feedback on the Mobile Apps Strategy updates. Opportunities include bookstore integration, real time chat with instructors, real-time shuttle information, push notifications, etc. A major focus of the app is on recruiting and retention. Potential students will be

able to check their admission status, and ACE will be able to notify target students who may be struggling.

- b. Recommended a timeline and communication plan be developed for the roll-out of Banner 9.
 - c. Reviewed the new eQuest management plan. Live eQuest updates, that list all current eQuests by team and individual stats, are being provided to UITS Managers and Directors. UITS is working toward using more data to inform decisions at all levels.
 - d. Recommended sharing the criteria and process for local Administrative Access with groups on campus; i.e., Deans' Council, Chairs' Assembly, Staff Council, etc.
 - e. UITS personnel have offices on River Park campus to better assist both campuses efficiently.
 - f. The Computer Lab and Help Desk moved to the library. The gate count at the library has grown by 10%.
3. Promoting UITS Services to the Campus Constituents:
- a. Cybersecurity Month was celebrated in October 2017.
 - b. Faculty and staff participated in cybersecurity awareness training with over 98% participation. To further encourage cyber security awareness, a phishing campaign will be pushed out to faculty and staff during the summer semester.
 - c. Faculty and staff can subscribe to updates, detailing system issues, from the System Status Page, status.columbusstate.edu.

APPROVED VIA EMAIL BALLOT

- d. Campus stakeholders, including students, faculty and staff, will be surveyed to determine the functionality needed for the new mobile app.
 - ii. Questions and discussion about the written report.
- d. Faculty Handbook Advisory - Alison Cook (TIME STAMP 00:19:50)
 - i. The Faculty Handbook is updated based on the minutes from Faculty Senate.
 - ii. Dr. Stokes has put the official language for the Promotion & Tenure document and the Grievance Policy into the Faculty Handbook.
- e. National Scholarship - Sarah Bowman & Ben Blair (Written Report) (TIME STAMP 00:22:22)
 - i. The main accomplishment this year was the development of the national scholarship website that provides faculty and students easily accessible information about each of the national scholarships: <https://honors.columbusstate.edu/nationalscholarship.php>
 - ii. Other continuing activities include:
 - 1. Holding informational workshops for students in the Fall and Spring semesters.
 - 2. Learning best practices from other Colleges and Universities regarding identifying successful scholarship applicants
 - 3. Maintaining up-to-date scholarship and awards database
 - 4. Working with registrar to identify students who would be good scholarship applicants.
- f. Senate Budget Committee - Clay Nicks (TIME STAMP 00:23:05)
 - i. Not much to report since the last meeting. The committee did meet with the Staff Advisory Budget Committee last week.
 - ii. The 2 million dollar budget cut process is ongoing. Half of that needs to be cut this year. Half of that has been identified from the non-academic side. The academic side is still figuring out where the cuts need to be made.

APPROVED VIA EMAIL BALLOT

- iii. The committee is working on an updated salary study, and they are hoping to have it ready by May 1st.
- iv. There were no action items from last week's meeting.
- v. Tuition is probably not going up next year. We will find out for sure from the Board of Regents on April 17th.
- vi. There is no new information about the summer allocation model.
- vii. Questions and discussion: How are we communicating to potential recruits from Alabama about the new in-state tuition option? John McElveen: We have sent out targeted advertising, email blasts and letters to principals, counselors, and superintendants of Alabama high schools. Since it went into effect mid-academic year, we are not expecting a huge impact. We are hoping to see a larger difference next year. Will there be any money for merit pay this year? Currently, it is not looking optimistic, but we will have confirmation from the Board of Regents on April 17th.
- g. Student Course Evaluations - Paul Luft (Action Item) (TIME STAMP 00:41:27)
 - i. In the beginning of March, chair of the committee, Paul Luft, made contact with the Distance Learning Committee to request feedback of the student course evaluation survey from a distance learning point-of-view. From the feedback brought back to the committee, the following proposal was drafted:
 1. **Original question on the survey states:**
 - a. *The instructor clearly communicates all assignments, including tests and papers.*
 2. **The committee's proposal to change the survey to read:**
 - a. *Instructor communicates all course activities, such as: tests, papers, projects, and etc.*

APPROVED VIA EMAIL BALLOT

3. **Original question on survey states:**

a. *The instructor promotes a class environment conducive to learning.*

4. ***The committee's proposal to change the survey to read:***

a. Instructor promotes an environment conducive to learning for face-to-face and/or online learning.

ii. After questions and discussion, it was advised by the Senate, that the first question should read: *The instructor communicates all course assignments such as tests, activities, papers, projects, etc.* The second question should read: *"The instructor promotes an environment conducive to learning."*

iii. All other suggestions to the student course survey should be sent to Paul, so he can forward them along to the committee. The Distance Learning Committee will lend their support to the Student Evaluation Committee in their process of updating the Student course survey.

h. Sustainability - Cody Meshes (TIME STAMP 00:56:05)

- i. The 2018 – 2025 Sustainability Plan in pdf form is attached at the end of this document.
- ii. A volunteer from each college was chosen to get feedback from their colleagues. The feedback will be sent to Cody or Michael Dentzau. Cody will send the google drive working document to each representative.

1. COA: James Ogburn, COEHP: Michael Dentzau, COLS: Clifton Ruehl, TCOB: Yesem Peker, Library: Michelle Jones

i. **Teaching and Learning Enhancement** - Amanda Rees (TIME STAMP 01:14:48)

- i. The presentation from the Teaching and Learning Enhancement Committee can be found on the Faculty Senate website under the April meeting heading.

APPROVED VIA EMAIL BALLOT

- j. Student, Research, and Creative Endeavors - Alicia Bryan (Written Report) (TIME STAMP 01:22:05)

- i. The pdf of the committee's report can be found at the end of this document.

VI. Old Business (TIME STAMP 01:24:18)

a. Evaluation of Administrators – Mike Dentzau (TIME STAMP 01:24:32)

- i. Dr. Martin would like to know the will of the Senate in regards to the data collected by the Evaluation of Administrators committee.

- ii. There was a straw poll to see how the members of the senate would like the data handled by the Evaluation of Administrators Committee. Results of the straw poll are:
All data to be kept private: 11/Qualitative data kept private and the Quantitative data published: 12/All data collected to be made public: 0/Abstentions: 1

- iii. Provost Bordelon has agreed to examine the University's options in terms of best practices for who can oversee the collection of the data and how it should be used.

VII. New Business (TIME STAMP 01:53:25)

a. USG Faculty Council Resolution - Brian Schwartz (Action Item) (TIME STAMP 01:53:41)

- i. Motion to endorse the resolution as is from the USG Faculty Council: Brian Schwartz,
Second: Amanda Rees

- ii. Discussion: Do we have the option to change it? No.

- iii. VOTE: 23/0/1 – Motion to endorse the resolution as is passes.

- iv. Chris McCollough, our USG Faculty Council representative, will communicate the endorsement.

- v. Amanda Rees will not be able to substitute for Dr. McCollough at the April 27th meeting of the USG Faculty Council, so we are looking for another representative from CSU to

APPROVED VIA EMAIL BALLOT

attend this meeting. Ellen Martin will be making email contact with the Senators to find a replacement for the replacement.

VIII. End of Meeting at 5:02pm

2018 Senate Committee Report

submitted by

Yuichiro Komatsu, Chair, Faculty Development Committee

on March, 26, 2018

The Faculty Development Committee for the 2017-2018 academic year is composed of the following members:

Yuichiro Komatsu	COA, Chair (18)
Elizabeth McFalls	COA (19)
Michael Dentzau	COEHP (18)
Brian Tyo	COEHP (17)
Suk Jin Lee	TCOBCS (20)
Gisung Moon	TCOBCS (20)
Tom Ganzevoort	Library (17)
Bobby Nixon	COLS (19)
Richard Stephens	COLS (18)

Alternates:

Chris Head	COA
Robert Walter	COEHP
Neal Thomson	TCOBCS
Zewdu Gebeyehu	COLS

Ex-Officio (non-voting members):

Michael Wetherholt, Director, the Sponsored Programs
Ellen Roberts, the designee from the Provost's office
Susan Hrach, Director, the Faculty Center

Student Rep (Yet to be confirmed)

While the main task for the Faculty Development Committee was to review the University Grants applications and allocate the available funding in fall and spring of this academic year (the awardees and the granted amounts are mentioned in the last page), the committee also discussed and implemented the following changes during this year.

Items accomplished during the 2017-2018:

1. It came to our attention that some Deans and the College Review Committees were not following the reviewing procedure stated in the previous *Application and Review Process for University Grants* on the university's website (https://aa.columbusstate.edu/univ_grants.php); this was partially due to the fact that the procedure was somewhat vague and needed some clarifications. The committee reviewed and revised the section and it now describes the process clearly.
2. In the past, the committee had received numerous questions regarding what items are funded by the University Grants and some applicants had requested items that could not be funded with the grants. In order to provide more information and a clear guideline to the applicants, the committee devised a new document, *Committee Guidance on Funded and Unfunded Items*, which is now available on the website as a separate PDF document.
3. Upon the request from Susan Hrach from the Faculty Center, Yuichiro Komatsu, the committee chair and Ellen Roberts hosted a workshop and a Q & A session for the University Grants during the new faculty orientation in 2017 and 2018.
4. The current chair, Yuichiro Komatsu is ending his term at the end of the spring semester of 2018. The committee recently had an election for the chair position and Bobby Nixon (COLS) will assume the role, starting on the fall of 2018 for two years (please note that the Faculty Senate will not need to select a chair for the committee.)
5. The following changes were presented and approved by the Faculty Senate:

The College Review Committee makeup

A faculty member serving on the Faculty Development Committee may not serve on the College Review Committee.

Ex-officio member makeup

Faculty Development Committee should be composed of the following:

1. two faculty members from each college and one from the library serving two-year terms
2. one alternate from each college
3. the designee from the Provost's office, the director of Sponsored Programs and the director of the Faculty Center as non-voting, ex officio members

University Grant Awards

Funded by the Faculty Development Committee:

Fall 2017

Aisha Adams	COLS	Psychology	\$2,795.00
Anil Banerjee	COLS	Chemistry	\$1,345.00
Kevin Burgess	COLS	Biology	\$8,250.00
Stephanie DaSilva	COLS	Psychology	\$3,165.77
James Ogburn	COA	Music	\$2,326.52
Masako Okura	COLS	Political Science	\$1,000.00
Kerri Taylor	COLS	Chemistry	\$4,300.00
Funds awarded			\$23,182.29

The committee recommended the following sabbatical applicants for approval by the Provost:

Clinton Barineau	COLS
Kevin Burgess	COLS
Stephanie da Silva	COLS
Shannon Godlove	COLS

Spring 2018

Samuel Abegaz	COLS	Chemistry	\$592.00
William Gunter	COLS	Earth & Space Science	\$5925.00
Kristen Hansen	COA	Music	\$792.00
Daniel Holt	COLS	Biology	\$1144.00
Susan Hoskins	COA	Music	\$2046.00
Tesa Leonce/Mark James	TCOB	Acctg & Finance/Mngt/ & Mkting	\$3773.00
Matt McCabe	COA	Music	\$1100.00
Rob Murray	COA	Music	\$1240.54
Lisa Oberlander	COA	Music	\$1575.00
Stephanie Patterson	COA	Music	\$1392.00
Susan Tomkiewicz	COA	Music	\$1392.00
Funds awarded			\$20,971.54

Total Funds awarded 2017-2018:	\$44,153.83
Total amount allocated for the 2017-18:	\$45,000.00

COLUMBUS STATE UNIVERSITY

2018-2025 Sustainability Plan

Policy Statement

Columbus State University defines sustainability as the physical development and institutional operating practices that meet the needs of present users without compromising the ability of future generations to meet their own needs, particularly with regard to use and waste of natural resources. As provided in the University's strategic plan for 2018-2023, *Imagine Your Impact*, our goal is to "sustain and support institutional growth and human resource responsibility" (Strategic Initiative #6). In the broader sense, sustainable practices support ecological, human, and economic health and vitality. Sustainability presumes that resources are finite, and should be used conservatively and wisely with a view toward long-term priorities and consequences for resource use. To this end, Columbus State University encourages faculty, staff and students to promote and implement sustainable practices at the University and at home.

The goal of this sustainability plan is to promote activities and initiatives that use campus resources more sustainably and maintain or enhance the natural landscapes on CSU campuses. We will accomplish this goal through a tiered set of strategies and actions that considers environmental sustainability in the context of the University's growth and mission.

The plan is organized into strategies and within each strategy tiers represent perceived degrees of difficulty or need for financial resources. Specific tasks within each tier are also identified.

Tier 1 – Actions that can be incorporated into current operations with little or no increase in allocation of resources.

Tier 2 – Actions that are achievable with adequate time for planning and a moderate allocation of resources.

Tier 3 – Actions that will require long-range planning and a substantial commitment of additional resources.

Strategy 1. Promote education and research on sustainability by building awareness within the University and the broader community.

Strategy 1 -Tier 1 - Tasks

-Task 1a. Include information on CSU's sustainability plan and practices in the welcome packages for all incoming freshmen, faculty, and staff. Enlist Residence Life and Orientations to help spread the word. Information to be developed by the Sustainability Committee during year 1 of the Strategic Plan.

-Task 1b. Implement incentive opportunities to encourage learning about environmental sustainability measures. (e.g., attending sustainability meetings, ONE CSU booth).

-Task 1c. Continue supporting One CSU day on both campuses and diversify student involvement.

-SubTask 1c1. Rotate ONE CSU day between campuses annually

-SubTask 1c2. Continue to provide transportation for K-12 school students and expand public outreach.

-SubTask 1c3. Encourage SGA to add One CSU Day to award point system for student organization of the year.

-SubTask 1c4: Encourage faculty in all disciplines to create a "sustainability project", or learning objective, to be presented on One CSU Day.

-Task 1d. Work with faculty to incorporate sustainability objectives into the "We Solve It" campus initiative.

-Task 1e. Implement a mandatory online sustainability education module for faculty, staff, and students (e.g., freshman learning community). Module components to be developed by the Sustainability Committee within year 1 of the Strategic Plan.

-Task 1f. Create a draft budget for the Sustainability Committee, within year 1 of the Strategic Plan, that will support One CSU Day, sustainable initiatives on campuses, and promote sustainable practices on campuses.

Strategy 1 - Tier 2 - Tasks

-Task 1g. Present the proposed budget for the Sustainability Committee to administration for consideration by year 2 of the Strategic Plan.

Strategy 1 - Tier 3 - Tasks

-Task 1h. Create Sustainability undergraduate degree tracks in College of Letters and Science, College of Business, and College of Education.

-Task 1i. Create an Office of Sustainability based upon those at Kennesaw State University and the University of Georgia.

Strategy 2. Incorporate sustainable design features into the construction, operation and retrofitting of the infrastructure of the University.

Strategy 2 - Tier 1 - Tasks

-Task 2a. Seek Georgia Peach Green Building Rating System for all new buildings and for renovations of existing buildings.

-Task 2b. Conduct an internal cost-benefit analysis that focuses on the feasibility of generating more energy through solar cells and other technology, and reducing existing energy consumption at the University by year 2 of the Strategic Plan.

-Task 2c. Conduct an internal cost-benefit assessment on LED fixtures compared to traditional fluorescent bulbs.

Strategy 2 - Tier 2 - Tasks

-Task 2d. Complete replacement of all lighting to energy efficient LED fixtures and automated systems by year 4 of the Strategic Plan.

-Task 2e. Install a minimum of three additional electric car charging stations on main campus and three on riverpark campus by year 4 of the Strategic Plan to facilitate and encourage electric car usage

Strategy 2 - Tier 3 -Tasks

-Task 2f. Allocate resources and develop a plan based on results of cost-benefit analysis to implement study findings from task 2b.

Strategy 3. Protect, maintain and restore the natural environments on all campuses.

Strategy 3 - Tier 1 - Tasks

-Task 3a. Incorporate the use of native species in all new planting and replanting on all University properties. All new plant species should be appropriate for the ecological region of the University. A list of appropriate species will be generated by the Sustainability Committee in consultation with College of Letters and Sciences Faculty by the beginning of year 2 of the Strategic Plan.

-Task 3b. Reduce the use of herbicides/insecticides on campus. Herbicides/insecticides should be restricted to poison ivy and exotic nuisance species (e.g. Chinese tallow, privet, invasive ants). Common weeds should be removed by hand/mechanically. Insecticides should be used as a last resort and efforts to find more benign alternatives should be researched and explored.

-Task 3c. Grass clippings should be mulched in upland locations away from drainage areas to prevent low oxygen concentrations in waterways.

-Task 3d. Develop procedures to hold contractors operating on all properties associated with CSU accountable for compliance with this Sustainability Plan.

Strategy 3 - Tier 2 - Tasks

-Task 3e. Move towards increasing the tree canopy coverage from the current coverage of the midtown campus (26%) to ~37% across both campuses to match the existing canopy coverage of the southern half of Muscogee County (Estimates based on data from internal research) by having each college/unit plant a native tree in honor of Arbor Day each year in coordination with Campus Facilities.

-Task 3f. Reduce excessive irrigation through the incorporation of smart sensors. Fifty percent of the irrigation should be regulated through smart sensors by year 4 of the Strategic Plan.

-Task 3g. Reduce the square footage of manicured lawn space by planting native shrubs and grasses, native understory trees (e.g., dogwoods), native pines, and native hardwoods. At least 20% of the manicured lawns should be repurposed in this manner by year 4 of the Strategic Plan.

Strategy 3 - Tier 3 - Tasks

-Task 3h. Realize the Sasaki Master Plan restoration of Library Lane to a “Green Valley” by year 2025.

-Task 3i. Improve stormwater management on the midtown campus by enhancing buffer zones along Lindsey Creek that will clean, through microbial activity, stormwater running off of impervious surfaces before it reaches the creek.

-Task 3j. Achieve ~37% tree canopy across both campuses by year 4 of the Strategic Plan.

Strategy 4. Use environmentally friendly products and practices throughout the University.

Strategy 4 - Tier 1 - Tasks

-Task 4a. Contract with a company (e.g., Spin) to supply a campus-wide bike share program for faculty, staff, and students within year 1 of the Strategic Plan. Contractor must assume all liability and cost with implementation.

-Task 4b. All recycling policies should be coordinated through the Sustainability Committee.

-Task 4c. Reduce printing/copying throughout University by 5% annually for the length of the strategic plan to be evaluated on an operational unit basis using UITS data.

-Task 4d. Work with Custodial Services to ensure that office and building recycling bins are emptied and their contents transferred to University-approved holding locations and not into refuse dumpsters in year 1 of the Strategic Plan.

-Task 4e. Install recycling stations in student housing on both campuses working with student life by the start of year 2 of the Strategic Plan.

-Task 4f. Increase the number of single stream recycling containers on both campuses so that each floor of every building has a central location for recycling by year 3 of the Strategic Plan.

-Task 4g. The Sustainability Committee should develop and implement a plan to recycle printer and toner cartridges by year 1 of the Strategic Plan.

-Task 4h. Work with Aramark to institute a composting program for food services to be housed at Oxbow Meadows Environmental Learning Center by the beginning of year 2 of the Strategic Plan.

-Task 4i. Recognize sustainable measures and actions on campus through an annual review and award process to be implemented beginning in year 2 of the Strategic Plan.

Strategy 4 - Tier 2 - Tasks

-Task 4j. Procure an additional city recycling trailer to be placed on the RiverPark campus by year 2 of the Strategic Plan.

-Task 4k. Work with Aramark to receive annual reporting on the percentage of locally grown, sustainable food sources used for all University-related activities.

-Task 4l. Phase out single-use plastics and styrofoam at the University by year 2 of the Strategic Plan.

-Task 4m. Reduce electric consumption by 15% by year 4 of the Strategic Plan through a combination of improved technology and best practices.

-Task 4n. Reduce the solid waste stream by 20% by year 4 of the Strategic Plan through increased recycling and informed purchasing decisions.

-Task 4o. Reduce gasoline consumption by 15% by year 4 of the Strategic Plan through a combination of altered practices, improved fuel economy vehicles, and electric vehicles, where possible.

Strategy 4 - Tier 3 - Tasks

-Task 4p. Develop transportation strategies, particularly across all facilities used by CSU, that reduce fuel consumption above the 15% required in Task 4 by year 4 of the Strategic Plan.

-Task 4q. Capture all recyclable materials at the University by year 4 of the Strategic Plan.

-Task 4r. Develop a plan by year 4 of the Strategic Plan to outline measures to move towards a carbon-neutral university.

-Task 4s. Reduce potable water consumption by 15% by year 4 of the Strategic Plan through conservation and rainwater recapture measures.

Concluding Statement

This Sustainability Plan is intended as a living document and will be revisited by the Sustainability Committee annually as needed.

FACULTY SENATE UPDATE

SRACE- FALL 2017- SPRING 2018

Annual Update-

Funding:

- 2017-2018- Allotted \$25,000
 - **Fall 2017- \$23,317.50 Amount Requested,**
 - 69 submissions, 56 sent to chair, 55 reviewed
 - \$16,921 Recommended for Awards
 - **Spring 2018- \$21,438.24 Amount Requested**
 - 55 submissions, 55 sent to chair, 51 reviewed
 - \$12,955 Recommended for Awards
- **Total requested for the year \$44,756 down from \$48,580 last year. Total recommended to be awarded for the year \$29,876. Amount actually claimed to be determined at end of the year.**

Improvements to SRACE Process for current year

- Application now contains a separate forms for Travel proposals and SRACE (i.e., Student Research and Creative Endeavors).
- Faculty mentor and chair can now access student applications once a revision request has been submitted by the committee.